



Please return completed form to:
Licensing Section
Public Protection Service
Gedling Borough Council
Civic Centre
Arnot Hill Park, Arnold
Nottingham NG5 6LU
Telephone: (0115) 901 3971

LICENSING ACT 2003 SECTION 126
NOTIFICATION OF CHANGE OF DETAILS OF
PERSONAL LICENCE HOLDER

Details currently held by the Council

Full Name of Personal Licence Holder _____

Address _____

Personal Licence Number _____

I declare that I have lost/misplaced my Personal licence and require a replacement

Signed _____ Dated _____

Contact Telephone Number/Email _____

I enclose:

- Fee of £10.50 (payable by cheque or postal order. You can also pay the fee with a direct debit card by calling Customer Services on Tel: 0115 901 3971 and quoting fund code 83)

Privacy information

We will use the information provided by you to process your application for licence. The basis under which the Council uses personal data for this purpose is that it is necessary for the compliance with a legal obligation to which the Council is subject to. You are obliged by a contract between yourself and the Council to provide the information that is specified here.

The Data Controller is Gedling Borough Council, Civic Centre, Arnot Hill Park, Arnold, Nottingham, NG5 6LU. You can contact the data protection officer at the above address or by email at dataprotectionofficer@gedling.gov.uk

The information provided by you may also be used for the purpose of any other function carried out by the Council. Information about these functions and further information including how long we retain your data, who we share with and your rights can be found at www.gedling.gov.uk/Licensing-privacy